

*The factual information set forth on the Tracking Charts was submitted to the FLA by each Independent External Monitor and Participating Company and reviewed by FLA staff. It is being made available to the public pursuant to the FLA Charter in order to strengthen the monitoring process. The FLA Charter provides for regular public disclosure of the factual results of independent monitoring and the resulting specific actions taken by Participating Companies.*

### **What is a Tracking Chart?**

Compliance is a process, not an event. A Tracking Chart outlines the process involved in FLA independent external monitoring and remediation. It is used by the accredited independent external monitor, the participating company and the FLA staff to do the following:

- **Record Findings:** The independent external monitor uses the Tracking Chart to report noncompliance with FLA Code standards. The monitor should also cite the specific Code benchmark or national/local law that was used to measure compliance.
- **Report on Remediation:** The FLA participating company uses the Tracking Chart to report on the remediation program that was implemented in order to resolve the noncompliance and prevent any future violations.
- **Evaluate Progress:** The FLA uses the Tracking Chart for purposes of collecting and analyzing information on the compliance situation of a particular factory and for publication on our website. This information is updated on an ongoing basis.

### **What a Tracking Chart is NOT -**

- An exhaustive assessment of factory conditions

Working conditions - in any type of workplace - are dynamic. Each Tracking Chart represents a survey of the factory's conditions on a specific day. Over time, a fuller picture emerges as we compile information from various sources to track the compliance progress of a factory.

- A pass or fail evaluation

The Tracking Charts do not certify whether or not factories are in compliance with the FLA Code. Monitoring is a measurement tool. The discovery of noncompliance issues is therefore not an indication that the participating company should withdraw from a factory. Instead, the results of monitoring visits are used to prioritize capacity building activities that will lead to sustainable improvements in the factory's working conditions.

- A one-time event

Each monitoring visit is followed by a remediation program, further monitoring and remediation in an ongoing process. The Tracking Charts are updated accordingly.

**Note on Language**

Please be advised that because FLA independent external monitors are locally-based and English is generally not their native language, the language presented may at times appear unclear to a reader who is a native English speaker. In order to preserve the integrity of the transparency process and the information we receive, our policy is to publish the original text from the monitor and participating company. However, the reader will note that we have taken the precaution to remove any identifying information about the factory that was monitored or the workers interviewed.

For example, in cases where monitors and/or participating companies have cited the actual number of workers in reference to a noncompliance issue, in order to protect the workers' identities, we have replaced the numbers with generic wording in brackets (i.e. "[some]", "[worker interviews revealed that]", etc.).

We do not disclose the name of the factory that was monitored in order to ensure that the FLA's efforts to encourage and reward transparency do not have detrimental consequences for the factory and the workers.

**Instructions for Printing**

The information contained in the Tracking Charts is organized by columns and rows in a table format. Due to the number and width of the columns, the charts have been formatted for legal size (8.5 x 14in.) paper. To print the charts, please make sure to select "legal" size paper from Print properties.



Project Name	Project ID	Project Manager
Start Date	End Date	Status
Budget	Actual Cost	Variance
Progress %	Completion %	Remaining Work
Risk Level	Quality Score	Client Satisfaction

Task ID	Task Name	Description	Start Date	End Date	Progress %	Assignee	Status
1	Project Kick-off	Initial meeting with stakeholders to define project scope and objectives.	2023-01-15	2023-01-15	100%	John Doe	Completed
2	Requirement Gathering	Conducting interviews and workshops to gather requirements from stakeholders.	2023-01-16	2023-01-20	100%	Jane Smith	Completed
3	System Architecture Design	Developing high-level system architecture and database schema.	2023-01-21	2023-01-25	100%	John Doe	Completed
4	UI/UX Design	Creating user interface wireframes and user experience flows.	2023-01-26	2023-01-30	100%	Jane Smith	Completed
5	Backend Development	Implementing core business logic and data processing modules.	2023-01-31	2023-02-10	80%	John Doe	In Progress
6	Frontend Development	Developing user interface components and integrating with backend services.	2023-02-11	2023-02-20	60%	Jane Smith	In Progress
7	Integration Testing	Verifying that different components of the system work together as expected.	2023-02-21	2023-02-25	40%	John Doe	In Progress
8	User Acceptance Testing	Conducting tests with end-users to ensure the system meets their requirements.	2023-02-26	2023-03-05	20%	Jane Smith	Not Started
9	Deployment	Releasing the final product to production environment.	2023-03-06	2023-03-06	0%	John Doe	Not Started
10	Post-launch Support	Monitoring system performance and addressing any issues that arise.	2023-03-07	2023-03-31	0%	Jane Smith	Not Started