



# FLA WORKPLACE FIRE SAFETY INITIATIVE: TRAINING PROGRAM FOR WORKPLACE FIRE SAFETY FACILITATORS

## OVERVIEW

This five-day training program, accredited by the Institution of Occupational Safety and Health (IOSH), is designed to prepare workers to serve as factory-level fire safety facilitators who are able to train fellow workers on fire prevention and protection. Its goal is to advance a culture of fire safety in factories. The coursework is organized in two parts, beginning with three days of classroom training and interactive exercises, followed by a 30-day period for practical in-factory assignments promoting fire safety messages to workers. Participants report back on this experience during the final two training days of the course. The fire safety facilitator course focuses on how to become an effective communicator, fire safety role model, and competent educator about fire prevention and protection at work.



Photo: Dr. David Gold

## WHO SHOULD ATTEND?

Motivated workers, supervisors, workers' representatives, fire safety officers, safety officers, members of a factory's occupational safety and health committee, emergency evacuation wardens, firefighters, or others with an interest in fire prevention and protection. Candidates should have:

- Ability to communicate in the language(s) of the workforce.
- Computer literacy for software such as Microsoft PowerPoint and Word
- Experience in organizing and instructing training, including for semi-literate groups
- Two years experience in the workplace where the training will be carried out.

The maximum number of participants is 20 per course.

## COURSE OBJECTIVES

On successful completion of the course, participants will have acquired the knowledge to:

1. Verbally explain the role of the workplace fire safety facilitator
2. Describe at least three actions to prevent fire, and three measures to raise awareness of fire issues
3. Describe three steps to set up an external assembly point and three steps to set up an employee-accountability system
4. Describe the means of raising awareness of fire safety through communications and training
5. Explain at least three steps for preparing a fire safety information session, and demonstrate presentation skills
6. Explain the role of the emergency evacuation warden
7. List four types of fire extinguishers and explain whether they should be used in an evacuation
8. Explain how fire safety fits into a company's occupational safety and health structure
9. Describe the process for developing a company fire safety directive
10. Develop an action plan based on three fire safety priorities and describe how to present to management.

## CERTIFICATION

Upon successful completion of the course, participants will receive a certificate from IOSH.

## **HOW TO SCHEDULE A TRAINING**

To set up a training for fire safety facilitators, FLA Affiliates should contact [firesafety@fairlabor.org](mailto:firesafety@fairlabor.org)

### **Additional Courses Offered**

1. Workplace Fire Safety Trainers Course
2. Workplace Fire Safety Course for Factory Owners and Managers
3. Workplace Fire Safety Course for Workers

## **BACKGROUND**

Serious factory fires over the past several years have focused greater attention on the health and safety risks workers face in factories that lack a fire safety culture and awareness of best practices for fire prevention and fire protection.

With the goal of empowering workers to identify unsafe working conditions and improve fire safety in factories, the FLA commissioned a suite of fire safety training materials in 2013. Dr. David Gold, an international consultant and expert on workplace fire prevention and protection, developed this series of IOSH-accredited fire safety trainings. The training materials are based on a list of 39 foundational competencies reviewed and approved by the US National Fire Protection Agency.

Currently available in English and Mandarin, the training material can be translated into other languages. The FLA offers training through a network of certified Master Trainers based in Bangladesh, China and India. Courses can be implemented in other countries upon request.